



## Top Tips To Keep On Top Of Your Cleaning – Both Domestic And Industrial

Cleaning your home, office or factory can be a massive, time consuming issue if you decide that you would rather do it yourself than to employ a specialist cleaning company to do it for you. With money a big issue for many of the smaller companies and households in the UK, a lot of people are now having to fit in the cleaning routines into their busy lives, which as most will testify is not an easy thing to do.

But, if you follow some of our tips below, you can make your cleaning duties far more efficient.

**Keep A Routine** – Like anything, if you plan to do something at a regular time each day or week and stick to it, you soon become adjusted to what you need to do, making you much more efficient and effective at the process you need to undertake. Set aside the same time each week to do your cleaning tasks, even if you spread them out, because by making sure you do the same thing at the same time gets your brain adjusted to this routine which does make things much easier when it comes to these mundane tasks.

**Use Quality Products** – The cheaper brands of cleaning products sometimes do not get the job done first time, which if you think you are saving money on the initial purchase price, you will only end up losing because you will have to do the job twice. Some cheaper brands are very good, but make sure you do your research and ask around, as the brands you pay a bit more for often offer the better value and overall results.

**Keep Machines Updated / Maintained** – A working and maintained machine achieves the job in much less time than a machine that you are pushing to its death and is performing at half of its optimum performance. If you have to spend money and buy a brand new machine or get yours fixed, you will actually end up saving money in the long run because you will get the job done quicker. If the machine is only working at half of its optimum performance then it will take you twice as long to get the job done, which when you equate time to money means you are losing quite heavily!

**Delegate** – If you work in an office or business premises and there are more people working there than just you, it is only fair to make sure everyone contributes. The tasks you assign can be the smaller ones, but even if you got someone else to empty the bins on a daily business and someone else to collect the recycling, those are two tasks that you no longer need to do, which if you take into account a busy working day can end up saving you a lot of time. If you are at home and have a family, it is important to make sure they are involved and help with the workload and if you have children it's a great way to make sure they understand the importance of completing household chores as it encourages responsibility.

**Spread The Load** – Cleaning doesn't have to be done in one day, it can sometimes be easier and more effective to spread the tasks over the week as most people do not have time to spend just one day cleaning. As long as you make sure the bins and other waste areas are cleaned daily, things like vacuuming can easily be done a couple of times a week, the same with dusting and cleaning windows. If you try to do too much in one day, you will simply over work yourself and end up hating the cleaning process, meaning you won't do it to high standards and then it all becomes pointless.

**Written By Clear Web Services On Behalf Of Machines 4 Cleaning**